

WEDI Security + Privacy Workgroup (WG) / Federal Agencies Sub Work Group (SWG)	
WG/SWG Topic(s):	Other Federal Agencies that work in Privacy and Security, and the impacts on the health care industry
WG/SWG Lead(s) (Name, Email, Phone):	Lesley Berkeyheiser lesley.berkeyheiser@n-tegritysolutions.com 610-558-3332 Sue Miller TMSAM@aol.com 978-369-2092
Primary List Serv Address	WEDI-sandpfederal@lists.wedi.org
Federal Agencies SWG Scope of Work	
What is in scope? Provide the topic and definition of the topic.	<ul style="list-style-type: none"> Review and follow all Federal Agencies that work in the privacy and security areas; and the impact on the health care industry First Federal Agencies to review will be NIST and OCR
Identify any assumptions	Many federal agencies outside of the agencies that work in health care work in the areas of privacy and security and this impacts the health care environment.
What is out of scope?	The initial scope is to focus on NIST; and then FTC, Commerce Department, and other federal agencies identified.
WG/SWG Purpose	
What is the primary goal?	To primary goal is to follow and review privacy and security documents published by federal agencies, mostly outside of the Department of Health and Human Services (HHS), that impact the health care industry; and publish reviews of laws and regulations and other publications.
What business problem will be minimized or resolved by this workgroup?	The Federal Agencies SWG will follow and review federal agencies, other than CMS and OCR, that deal with privacy and security that impacts the health care environment; including: <ul style="list-style-type: none"> OCR NIST FTC Commerce Department
Stakeholders	Covered entities and business associates; the federal agencies
Describe the central problem this project will attempt to resolve. What are some of the symptoms of this problem? Are there any corollary problems?	Many federal agencies outside of HHS work in the areas of privacy and security of individual's information and publish laws, regulations, and other documents focused on these areas. A few of them are specific to healthcare, but others are not, yet they impact the health care industry.
Are there other regulatory or contractual obligations that might affect how this project is implemented?	This SWG will invite NIST to participate in telephone meetings, drafting and commenting upon white papers (WPs) and other documents.

Objectives / Measures of Success / Deliverables	
Project #1 Title:	Outline NIST Work
What outcomes do you expect to achieve? Will there be a phased in approach?	<ul style="list-style-type: none"> • Review and update the NIST 800-66 WP, HIPAA Security and related Power Points (PPTs) • Review and draft WP on NIST SP 800-144, Cloud Computing • Review other NIST SP 800 series guideline documents, determine if will draft WPs and PPS • Follow and report on the NIST Security Toolkit Work • Assist NIST and OCR in their yearly HIPAA Security Conference
What is the ideal outcome?	WPs, briefing papers, PPTs
What is an acceptable outcome?	<ul style="list-style-type: none"> • An outline of all the NIST WPs related to privacy and security • Update the NIST HIPAA Security WP and related PPTs • WP and PPTs on NIST 800-144, Cloud Computing
How would you define success for this workgroup?	Beyond the documents outlined above working steadily and meeting in phone meetings twice a month; reporting to the rest of the SPWG on successes and barriers.
What are the potential business impacts if the solution(s) is not implemented?	More and more privacy and security mandates and requirements for the web are written by agencies other than the health care agencies, and yet health care covered entities and business associates have websites and they will need to meet these requirements, and enforcement will be by these other federal agencies.
What are the current deliverables or outcomes that are expected and the completion dates for each deliverable?	<ul style="list-style-type: none"> • An outline of all the NIST WPs related to privacy and security by May 2011 WEDI meeting • Update the NIST HIPAA Security WP and related PPTs by the November 2011 WEDI meeting • WP and PPTs on NIST 800-144, Cloud Computing by the November 2011 WEDI meeting
How much time or resources need to be committed to complete deliverables?	9 months, and 10 -12 individuals, so that the three projected outlined above can go one at the same time; and on-going as more NIST documents are published and updated.
Project #2 Title:	Other Federal Agencies
What outcomes do you expect to achieve? Will there be a phased in approach?	<ul style="list-style-type: none"> • Review and outline FTC and Commerce Department documents focused on web privacy • Review and post a briefing paper on the PCAST document • Follow the ONC HIT Policy and Security Committees Work Groups working in privacy and security; post any information on the SPWG web pages
What is the ideal outcome?	<ul style="list-style-type: none"> • Review and publish outline of both the FTC and Commerce department documents related to web privacy • Publish a briefing paper on the PCAST document • Create a SPWG web page dedicated to the ONC HIT Policy and Security Committees Work Groups working in privacy and security; post work group meetings schedule, and review of work – since this would need to updated often more than once a week, need to talk to WEDI re the possibility of this work

What is an acceptable outcome?	<ul style="list-style-type: none"> Review and publish outline of both the FTC and Commerce department documents related to web privacy
How would you define success for this workgroup?	Working steadily and meeting in phone meetings twice a month; reporting to the rest of the SPWG on successes and barriers.
What are the potential business impacts if the solution(s) is not implemented?	Covered entities and business associates will not know or implement the federal web privacy requirements; nor be prepared for enforcement if a federal agency comes calling.
What are the current deliverables or outcomes that are expected and the completion dates for each deliverable?	<ul style="list-style-type: none"> Review and publish outline of both the FTC and Commerce department documents related to web privacy – by the May 2011 WEDI meeting Publish a briefing paper on the PCAST document – by the May 2011 WEDI meeting Create a SPWG web page dedicated to the ONC HIT Policy and Security Committees Work Groups working in privacy and security; post work group meetings schedule, and review of work – since this would need to updated often more than once a week, need to talk to WEDI re the possibility of this work (unknown until the SPWG talks to WEDI to see if it really possible)
How much time or resources need to be committed to complete deliverables?	On-going task as the other federal agencies hold meetings and publish documents
Project #3 Title:	
What outcomes do you expect to achieve? Will there be a phased in approach?	
What is the ideal outcome?	
What is an acceptable outcome?	
How would you define success for this workgroup?	
What are the potential business impacts if the solution(s) is not implemented?	
What are the current deliverables or outcomes that are expected and the completion dates for each deliverable?	
How much time or resources need to be committed to complete deliverables?	
Environmental Factors / Support Needs	
Are there other individuals/entities/work groups that need to provide input?	May need support from the other HIPAA/HITECH ACT SWGs for crossover issues as defined.
What tools does the workgroup need to acquire to ensure this project is successful?	Individuals to work

Do you need additional administrative support?	Assistance in coordinating and scheduling SWG meetings, conference calls, etc. from WEDI
Do you need additional project management support?	Recruits from the membership; will initially look at the individuals who assisted with the HIPAA 1 WPs, listservs, and meetings attendees
Do you need additional communication support?	Assistance from WEDI
Additional Comments or Concerns	

Draft